

School District of Manawa

BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525



The Board of Education will livestream the public meeting at the following [LINK](#)

Monday, June 24, 2024
6:00 P.M.

Board of Education MISSION Statement: We Will Represent Our Community while Advocating For Our Stakeholders by Developing Strong Policy and Providing Direction For Our Future.

❖ **CALL TO ORDER**

- *This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There will be a time for public comment during the meeting as indicated in the agenda. (B.O.E. Policy 0166)*

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

- *B.O.E. Members Present:*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

- **Verify Publication of Meeting**

❖ **ADMINISTRATIVE TEAM REPORT(s)**

1. Administrative Reports and Updates:

a. Good News Report - Informational Presentation

The purpose of the Good News Report is to share positive stories impacting students in Manawa. It should serve as a great reminder that everything we do is to make a positive impact on our students.

b. Strategic Plan Presentation

- i. Presenters: Cheryl Stinski & Pattie Vickman - WASB Facilitators

❖ **COMMITTEE REPORTS**

2. Buildings, Grounds, & Finance (Fietzer) - See Buildings, Grounds, & Finance Committee Meeting Minutes from 6-4-2024

3. Curriculum Committee (Emmert) - See Curriculum Committee Meeting Minutes from 6-5-2024

Administration can field questions regarding I-Ready Assessment Data, if needed

4. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 6-5-2024

❖ PUBLIC COMMENTS

(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)

❖ CONSENT AGENDA

- *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

The Board will consider approval of:

5. Recommendation for Approval of Donations:
 - a. Booster Club donations:
 - i. 2 Catchers Mitts for Baseball - \$215
 - ii. Two Volleyball Setting Training equipment - \$90.70 total
 - iii. Nathan Gorman Scoring Record Ball - \$93.15
 - iv. Russ and Mary Johnson for 10 wood pallets. (To put under the high jump pit). - \$50.00
 - v. Joe and Amy Starr, Lindsay Machinery - \$667.10 for Regional Softball Shirts.
 - b. 2024 MES Staff Appreciation Donations
 - i. Britney and Justin Riesenber/Northern Belle Boutique - 2 gift baskets
 - ii. Smiths Steakhouse - gift basket
 - iii. Bear Lake Campground & Resort - gift certificate
 - iv. Alexandria Bloechl and William Burton - breakfast pastries and 3 gift cards
 - v. La Margarita - 4 gift cards
 - vi. Lindsay and Benjamin Buschke - gift basket
 - vii. Hello Beautiful - 16 small gifts
 - viii. Cassie and Michael Steingraber - hanging flower basket
 - ix. Joeyanne and Zackary Meyers - 3 plants with gift cards
 - x. Samantha and Nathan Feltz - homemade bread and handmade wood sign
 - xi. Brianna and Shae Coyle - gift basket
 - xii. Kaytlin Gabrielson - 3 gift baskets
 - xiii. Brittany Van Hammond - gift basket
6. Recommendation for Approval of Minutes of Regular and Special Board Meetings
 - a. 5-20-2024 Regular Board Meeting
7. Recommendation for Approval - Finance items:
 - a. Cash Receipts Report
 - b. Invoice Report Report
 - c. Rev / Exp Financial Report - April
 - d. Student Activities - Fund 21 End of Year Report

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- e. Informational - Auditor (Finance) Introduction Letter
- 8. Recommendation for Approval of renewal of WIAA Senior High Membership Renewal 2024-25 School Year.
- 9. Recommendation for Approval - Handbooks
 - a. Special Education (SpEd) Handbook/Plan
 - b. Gifted and Talented (GT) Handbook/Plan
 - c. English Learner (EL) Handbook/Plan
 - d. Response to Intervention (RTI) Handbook/Plan
 - e. Section 504 - ADA Handbook/Plan
- 10. Recommendation for Approval of Personnel related items:
 - a. Personnel Chart

ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):

❖ **BOARD COMMENTS**

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

- 11. Recommendation for Approval - **2nd Reading** - NEOLA Policy Revisions
 - a. Policy 5540 The Schools and Governmental Agencies
 - b. Policy 9130 Public Requests, Suggestions, or Complaints
- 12. Recommendation for approval - **Reading** - Administrative Guidelines
 - a. AG3111A - Creating a Position
 - b. AG4111A - RESCIND
 - c. AG4111B - RESCIND
 - d. AG3120A - Employment of School Personnel
 - e. AG4120 - RESCIND
 - f. AG4120C - RESCIND
 - g. AG4120D - RESCIND
 - h. AG3120.04 - Employment of Substitutes
 - i. AG4120.04 - RESCIND
 - j. AG4122.01 - RESCIND
 - k. AG3123 - Section 504/ADA -Prohibition Against Disability Discrimination
 - l. AG4123 - RESCIND
 - m. AG4141 - RESCIND
 - n. AG3160A - Physical Examination
 - o. AG4160A - RESCIND
 - p. AG4160C - RESCIND

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- q. AG3213 - Liability of Staff for Student Welfare
- r. AG4213 - RESCIND
- s. AG3220A - Evaluation of Staff
- t. AG4220 - RESCIND
- u. AG4231A - RESCIND
- v. AG4251 - Extra Duty (RESCIND)
- w. AG3362A - Reporting Threatening Behaviors
- x. AG4362A - RESCIND
- y. AG3362.01 - Reporting Threatening Behaviors
- z. AG4362.01 (RESCIND)
- aa. AG4430.01 (RESCIND)
- bb. AG3430.01B - FMLA Recordkeeping Requirements
- cc. AG4430.01B (RESCIND)
- dd. AG3440A - Job-Related Expenses
- ee. AG4440A (RESCIND)
- ff. AG3440B - Use of Privately Owned Car for School Business
- gg. AG4440B (RESCIND)
- hh. AG4440C (RESCIND)
- ii. AG9130A Procedures for Inspection of Instructional Materials (RESCIND)

13. Discussion & Recommendation - Restroom Renovations (MS/HS)

- a. MEMO
- b. Vendor Quotes (MJI & Blue Sky)

14. Discussion & Recommendation - 2 way Radio Project

- a. MEMO
- b. Vendor Quote endorsed by B, G, & F committee

15. Recommendation for Approval Water Related Trip Request 24/25 School Year

- a. MEMO & Application Material

❖ **CLOSED SESSION**

The Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statute, Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

➤ District Administrator Evaluation

The Board of Education reserves the right to **RECONVENE INTO OPEN SESSION in order to take formal action on agenda items that are noticed for closed session.*

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❖ **ADJOURN**

Upcoming Meeting Dates/Times:

- *Buildings, Grounds, & Finance Committee:* *Tuesday, July 2, 2024 at 6:00AM*
- *Curriculum Committee:* *Monday, July 1, 2024 at 5:00PM*
- *Policy and Human Resources:* *Monday, July 1, 2024 at 6:30PM*

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0167.3 - PUBLIC COMMENT AT BOARD MEETINGS

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of the Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

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5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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